



Town of Millersburg Town Council Meeting Minutes  
September 10, 2025

Attendees: MacKenzie Taylor, Larry Randolph, Dean Smith, Dana Rutter, Corey Oberlin, Avery Ferguson, Ray Rodriguez, Gale Gerber, Eric Brown & Family.

Dean called the public hearing to order for the 2026 budget at 5:00pm. The budget is as follows...

General Fund: \$724,037  
Motor Vehicle Highway: \$121,000  
Park & Recreation: \$95,967  
Cumulative Capital IMP (CIG TAX): \$3,500  
Cumulative Capital Development: \$25,000  
Economic Development Income Tax: \$100,295  
Public Safety Lit: \$127,638  
Bickle Donation Fund: \$8,000  
Grand Total: \$1,205,437

MacKenzie stated this is a more conservative budget and believes this still allows cushion for projects and unexpected expenses. MacKenzie said, to put things into perspective this budget is about \$500,000 less than 2025's budget.

No one had any questions, comments, or concerns. Dean closed the public hearing for the 2026 budget at 5:02pm.

Dean called the regular meeting to order.

Dean made a motion to approve the meeting minutes from August 27, 2025. Dana seconded the motion. Upon voice vote the meeting minutes were unanimously approved.

Roan from Roan Oak Creations was in attendance to present a stunning sign he made for the Town. Roan said he made the flag because we are the little town of Millersburg and everyone knows everyone. Roan went on to explain he likes to donate a sign to a person, business, or first responder and he chose to make something for Millersburg. The sign he made is all wood. MacKenzie asked the council to guess how old he is? They guessed twelve (12) and were



correct. The town council and MacKenzie graciously thanked Roan for the amazing sign. MacKenzie thought it'd be best to display it in the foyer so more people can see it.

**Water:** Avery began by telling the council there is a trade show hosted by Utility Supply Company in Peru that he will be attending on October 6. Therefore, he won't be at work for the day. The class teaches on hydrants, valves, service brass, and machines. Larry asked if it would benefit to have Corey go along with him? Avery replied, he isn't really sure because it's mainly water relation. Corey agreed that this wouldn't necessarily benefit him.

Avery gave the council a quote to have tires replaced on the black truck. Avery said the tread is getting low, the correct tires aren't even on it. Right now, there are 245's and it's supposed to have 265's. Avery figured with winter approaching, conference coming up, and taking weekly trips to Ft. Wayne for testing, it's time to replace the tires. The cost is \$1,040 from New Paris 4x4. Larry stated this isn't a bad price. Dean asked about the money? MacKenzie said she is a little worried about the wastewater fund right now, things should start coming back up in a couple of months with all of the expenses. MacKenzie suggested a 70/30 split to ease some pressure on the wastewater fund. Everyone was fine with this. Dean made a motion to approve the expense for tires. Dana seconded the motion. Upon voice vote the tires were unanimously approved.

Avery gave the council a quote from Hach for testing equipment, DR3900. Avery said we use this for both water and wastewater. This is a yearly service to calibrate the testing equipment. Which means our tests and readings are accurate. It's an annual service and Avery would like to continue services. This ensures our testing is accurate and operational. This would be a 50/50 split out of water and waste. The cost is \$1,922. Dean made a motion to accept the quote from Hach to continue services on testing equipment. Larry seconded the motion. Upon voice vote it was unanimously approved to continue this annual service with Hach.

Avery will flush hydrants the beginning of next week. Dean told Avery thank you for posting this on Facebook.

Dean told Avery he heard some issues that were going haywire with chlorine. Dean changed the tank in Avery's absence. Avery assured them we won't be getting dinged by IDEM.

**Wastewater:** All is well, Avery stated.

**Community Development:** MacKenzie informed the council members again of the Fall Festival she is planning with Moses Yoder, Tiffany & Mike Wehmeyer. The event will be on Saturday

October 18 from 2pm-7pm. At 7pm sharp we will be showing a movie on a truck MacKenzie has rented from Monster Messenger. This is an LED truck that allows movies or shows to be seen during day light. MacKenzie told the council the truck alone is \$1200 and the licensing fee is \$250. MacKenzie asked permission to have a \$2,000 budget for items needed for this event. MacKenzie informed the council she submitted a grant to the Elkhart County Community Foundations to help cover some of the cost, she doesn't know what the dollar amount will be or if it will even get approved. All council members graciously approved \$2,000 towards expenses for the Fall Festival.

MacKenzie told the council she has a meeting in Bristol next Thursday.

Lastly, MacKenzie is waiting to hear back from Harley to correlate a closing date on the two-acre property.

**Maintenance:** Corey gave the town council three quotes to have the Interra Sidewalk fixed/replaced. Dean asked Corey if it was our responsibility? Corey replied, most of it is considered town property, so the town would take most of the cost. Dean asked for some thoughts and how do we even pay for this? MacKenzie asked for clarification on the quotes. The quotes range from \$18,000-\$25,000. MacKenzie said if she's being truly honest, she doesn't want to pay a high bill like this right now. MacKenzie explained she still has to pay for the two Community Cross Roads Matching Grants, engineering fees, and the two-acre land purchase. After everything is closed out and paid on those, she can reflect what will truly be left in the budget for EDIT. Corey suggested getting some "quick create" for now and putting a band aid fix on it. Larry suggested using epoxy, he believes it won't be that expensive. Avery told Larry epoxy is actually more expensive and Dana agreed. Corey told them the big issue here is the curb. Some of the people that came and looked at it to give us quotes believed the curb and part of the roadway are all one piece. Dean asked again what everyone is thinking? Dana said we don't have the funds at the moment to do a full replacement. The council members agreed to try and put some quick create on it and hopefully that will hold any trip hazards for now. Corey also said he talked to Jeff from Interra, he is working on his budget right now too and wasn't sure what he would be able to spend towards this.

Corey said the edges of the road on Maple Street are done and holding up well. Corey spoke with Kurtis and Niblock is planning on paving Friday. We are going on two months now for this project, everyone is ready to see these completed. Corey mentioned the apartments are getting a facelift on Maple and we are all a bit worried about the heavy truck they are bringing in on the new road. It is a little odd, each apartment complex on Maple Street is a different color. Dana said, hopefully, it will look nice when it's all done.

Corey reported in Timber Valley the garbage truck sunk into the road. Phend & Brown have white lines painted around it and some other spots. They should be correcting these areas. Reminder, we have a one-year warranty on the road.

The tree on Washington Street has been removed.

Corey said Ray asked him about getting a no truck sign made. Corey has been trying to get in contact with Scott Sign's but the gentleman must be on vacation. Corey will try again to get ahold of him in a couple of days.

Corey said there are fifteen (15) thirty (30) miles per hour signs in town limits. From what MacKenzie and Corey have looked at signs are anywhere from \$65-\$100 per sign. Plus, by the time you contact the attorney, establish an ordinance, go through publications, we are looking at spending an additional \$2,500 or so. MacKenzie said she understands safety is our number one priority but she doesn't believe this is realistic to drop the speed limit town wide to 25. She said there's no use if it's not going to be enforced, this is a waste of time. Plus, we never even conducted a traffic study and it'd be important to have one of those done before dropping the speed limit. Gale told the council Commonwealth can perform traffic studies. Dean decided we should table this until next year. A friend of Julie Senger came in during this portion of the meeting asking everyone to speak up. She said, they are watching the livestream and she can hardly hear any of the gentlemen talking. She asked for them to project their voices better and to please speak up.

Timber Valley 4-way stop. Corey asked if we were going to do this? It was brought up and to talk to constituents. MacKenzie said she had an email from Robyn today asking for a consensus on this because she needs to give direction to Phend & Brown. MacKenzie asked whose ward is apart of Timber Valley? She recommended going there directly and speaking with them if it's something they would like to see. Dean said that's his ward and he will do that.

**Marshal:** Ray told the council he knows there's a lot of complaints about speeding, trucks, parking and so on. He said he can't be everywhere at once. The town only has two full time guys and we don't have the capability of having 24-hour surveillance. Ray and Robert need to have time off to live and be with their families. Larry told Ray he knows that they can only do so much. Ray went onto mention he's receiving complaints that they don't answer their phone. They are unable to if they are out patrolling. Dean asked can you have the office number transferred to your town cell phone when you're on duty? Ray said he might be able to, but then that means we would have to purchase a phone for Robert then. Dean asked Ray to look

into this and let the council know what he is able to find out to help relieve some of the concerns.

An amendment was written in Ordinance 2020-03. This is a no parking ordinance which specifies there is no parking on any of the streets in town except for Washington Street where lines are painted for parking. Parking is still permitted on Main Street where lines are painted at the school and post office. Parallel parking is permitted at the old Sonshine Daycare building. Dean made a motion to accept the amendments written in Ordinance 2020-03. Dana seconded the motion. Upon voice vote the amendments in 2020-03 and the entirety of Ordinance 2020-03 were unanimously approved.

**Park:** Vernon is on vacation. Avery said as some of you may know there was sewage that backed up. He'll come up with a plan of action.

**Clerk Treasurer:** MacKenzie gave the town council bank recs for June, July, and August. She apologized for it taking so long. She's been busy.

MacKenzie gave the council members a quote from Techknowledgey. The quote is for four monitors, a computer tower for Addie and Ray, and a new printer for Ray. The total is \$4,990. We have \$4500 budgeted in CCI which can be used on technology upgrades. The remaining \$490 can come out of the general fund. Dean made a motion to approve the technology upgrades with Techknowledgey. Larry seconded the motion. Upon voice vote the Techknowledgey quote was unanimously approved.

Dean made a motion to pay bills. Dana seconded the motion. Upon voice vote bills were unanimously approved.

Dean made a motion to adjourn. Dana seconded the motion. Upon voice vote it was unanimously approved to adjourn.

The next town council meeting is September 24, 2025.

X

MacKenzie Taylor  
Clerk Treasurer

X

Dean Smith  
Council President