



October 9, 2024

Town of Millersburg Town Council Meeting Minutes

Attendees: MacKenzie Taylor, Larry Randolph, Dean Smith, Dana Rutter, Collette Carunchia, Ray Rodriguez, Vernon Miller, Avery Ferguson, Jeremy Hardy, Haley Hurst, Corey Oberlin, Rita Van Voorst, Jim Winkler, and Patty Myers.

Dean called the meeting to order.

Dean made a motion to approve the meeting minutes from September 25, 2024. Larry seconded the motion. Upon voice vote it was unanimously approved to adopt the meeting minutes.

Water: Avery has been working on flushing all of the hydrants. Everything is fine and running normal.

Utility customers, Dean said. MacKenzie replied yes, there is a print out of the two customer's history for 2024. As you can see, both were extremely high this month. I spoke with both of them and they should have also emailed the council. From my understanding, they didn't realize the summer sprinkling credit ended. They also said due to the dry month of September and October they were watering their yards. MacKenzie suggested maybe this time we charge them the exact amount they were billed for sewer the previous month. They'd both get a little credit in that aspect. Dean, Dana, and Larry were all in agreement to adjust Gingerich and Pizana's sewer bill to what they were previously billed last month. Dean asked MacKenzie if she would get in touch with them and she replied yes.

Wastewater: Avery spoke about hours on the generators and servicing them. Discussed this with Phil is seeking a cheaper way to monitor hours between services.

Dean asked about the flooding issue that occurs with a resident's property on SR-13 when it rains. Avery said Gale from Commonwealth was out at the site. It looks as if there's a tile and drain that runs down Walnut behind the gas station. It was noted water also runs across the road in front of the car wash and in the front of a ditch. Avery and Corey discussed about getting the tile and drain cleaned out to see if that would alleviate some of the water. Dean asked about renting a vac truck to try and tube everything out. Avery said he and Corey talked about pulling a tire through it and getting the grate cleaned out. It's possible they may need a jetter truck. Jeremy said once those items have been completed, Commonwealth can assess the situation

and do more investigating if need be. Avery mentioned, the property is at the lowest elevation point, so it makes sense why he's having these issues. County approved the building plans for the new businesses that surround his home, it's not clear whether or not County truly inspected the site properly with the plans before these were put in place.

Community Development: MacKenzie told the council she attended a meeting today at the CVB in Elkhart. Community leaders from the County were there. It was a great discussion about what makes Elkhart County and your Town/City so great. MacKenzie told the council, I really want you guys to think about the direction we want to go with Millersburg. Be asking yourselves what are we known for, what are some new innovative ideas that we could bring to this Town?

Vibrant Communities wrote a really nice article written about Cook Station Park and our revitalization project. It's posted on the front page of their website. Check it out if you have time.

Maintenance: Corey stated everything is going well. Larry asked about the leaf vac progress? MacKenzie explained she's been working with Corey through the process. They reached out to a Sourcewell representative, which is great because that will remove the entire bidding process for us. Corey knows the brand he's interested in looking at and we've relayed that information. Now we are just waiting on pricing.

Marshal: Ray gave a quote to all of the council members. The estimate is from Eby Ford to get the Ford Explorer fixed. Ray explained, when the Durango went down, I needed to use the Ford. The Ford wouldn't start up so Ray had to jump it. It started running again but now the lights and sirens won't work. The estimate is just shy of \$7,000. In the past, the Ford had issues of black smoke coming out of the exhaust. Larry mentioned, maybe the battery is weak. Ray said, it's in the estimate to replace the battery. Dean asked Ray if he really use this vehicle? Ray said it would be nice to have an extra one. He doesn't know what's going on with the Durango. There's oil that continues to leak into the air filter. Corey said tomorrow he would come here and change it. The air filter had some oil in it. Larry told Corey to tell the council what he discovered. Corey said when he was changing the oil, whoever changed it last, didn't have the right parts in the right place. The oil cap was missing. Therefore, Corey pulled the air box and it was in the air filter. Larry asked, how often should you change the oil/service the vehicle? Ray said, usually every 5,000 miles. Larry asked Avery, how about your truck? Avery said the same. Larry said, be sure you all stay on top of this. Dean asked what year the explorer was and how many miles were on it. Ray replied, 2017 and about 100,000 miles. MacKenzie asked about the cost of the light/siren repair. Ray said he wasn't sure but he could contact Copsgear and see. Dean asked MacKenzie if there were funds. She said yes. General fund will pay for it. Dean made a motion

to approve the Ford estimate to have work completed on the explorer. Dana seconded the motion. Upon voice vote it was unanimously approved to get the explorer fixed at the estimates cost.

Park: We had an inquiry about someone wanting to rent out a couple of softball fields for five straight weeks. MacKenzie said, you all have park rental agreements in front of you. We need to revise this in all areas and up the cost for rentals. Especially since we're doing so many updates in the park. Dean asked, what are you thinking? MacKenzie said she wasn't sure; she'd like to talk to other municipalities and see what they're charging. Dean said, bring this back for the next meeting.

Vernon said the pickleball courts are in. Toni wants the fence put in before they paint it.

Clerk Treasurer: MacKenzie informed the council about the elections. Equipment drop off will be on the 30th, set up will be on the 3rd, elections on the 5th, and then tear down and removal will be on the 7th.

The employee dinner will be here on November 14 at 6:00pm.

MacKenzie and Addie have virtual training October 22-October 24. The office will more than likely be closed so we can watch/listen on the 22nd.

August bank rec is balanced and signed off by Suzy Bass. All council members looked over the paperwork and signed the sign off sheet.

Old Business: Stage trailer. Vernon asked if the council remembered about putting a lean on the west side of my building? Vernon said he realized it wouldn't be high enough. Vernon mentioned he wasn't sure if anyone has talked to Floyd or if he was able to find anything out. Rita said she text Floyd and he hasn't talked to anyone. It was decided to table this item until the next meeting.

Dean said, Maple Street Apartments. Ray said they moved the couch.

The old Legion, what's going on with that? No one was sure. Residents reported they haven't seen the store open for a couple of weeks. Ray said I saw they scooped up the manure. There's more though.

Habitat house, what's going on with that? MacKenzie said, she has seen items loaded up in the garage. She received two ordinance violations and stopped me when I was shopping at Aldi to talk about this. MacKenzie said, she has until the 28th of this month to clean everything up. Larry said and she also told you all of the vehicles are legal and properly plated. MacKenzie said, I told her I didn't know anything about that, I'm not a law enforcement officer.

Dean asked who's Steve Yoder? MacKenzie said it's 200 E Lincoln I believe, it's the house or building behind Cutting Edge. Dean asked if MacKenzie had heard from him. MacKenzie said yes, he came in here and informed me the building is zoned industrial, not residential so it really didn't apply to him. He did say he would try his best to clean up the area though. He said he would be in contact with Ray or Robert.

New Business: Jeremy from Commonwealth was here to present the town with it's first task order. This is just a mill and overlay. This cost is a break down of what would be needed to preform the project. The design phase is a lump sum for the prep and bidding documents. We advertise on our website and alert contractors that items are up for bids. After the award has been given, you have four months to have everything complete as in the bids/contracts. When the announcement hits late October or early November, we want to be prepared to hit the ground running. The goal is to be done with the bid, design, and contract in February. If the workers can work without hand holding then the hourly cost will be less. Dean said at the last meeting it was brought up about some drain issues on Maple Street can this be looked at? Jeremy said, we can look at it but this wasn't on the application and would be at your own cost. MacKenzie asked, if we don't get the grant will we still be charged for all of the engineering costs? Only for what work was put in. We'd then reapply for the next round with these same desired streets. Dean motioned to approve the task order from Commonwealth. Larry seconded the motion. Upon voice vote it was unanimously approved to move forward with the task order from Commonwealth for the 2024-2 CCMG.

Golf carts have been within the town that aren't registered.

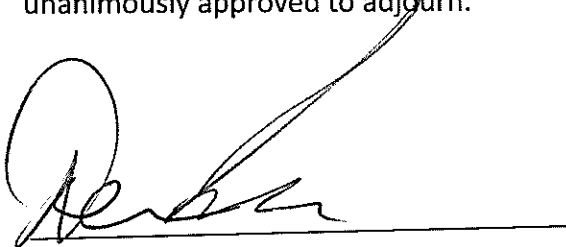
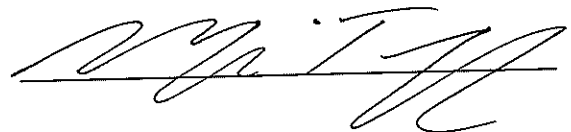
Collette who lives on Timber Valley is here to speak upon issues that have been on the rise. Collette said she has lived here for five years. Vehicles are speeding terribly through Timber Valley. She said she's amazed there hasn't been a roll over in the neighbor's yard. Not long ago, a car was totaled and her mailbox was destroyed. Collette explained the mailbox is a 3-4-foot concrete mailbox. She presented pictures to the council of her mailbox and the vehicle that crashed into it. It's unfathomable how fast this woman was going in a residential area and for a mailbox to cause that kind of damage to her vehicle. Apparently, it was a distracted driving incident and the lady was reaching for her phone when she struck the mailbox. Across the

street from where Collette lives, she reports many children play in that area. They ride bikes, play football and other activities. Collette said it seems like it's all hours of the day and night, people speeding through the area. It gets really bad after 4pm. She stated she worries for the safety of the children and homeowners' properties. She said she made a post on their neighborhood Facebook page and has a petition with 14 signatures stating the residents would like to see the speed limit lowered from 20 to 10mph and a speed bump installed. Dean said he has no problem with a speed bump. Dean asked Ray for his opinion on the speed limit. Ray thought it might be a little slow. Collette said, if my mailbox was a child that got hit by that vehicle, there's no way the child would survive. Haley said, remember a while back when speeding came up about Larimer. Robert said he wouldn't ticket someone for going 5 over the speed limit because it would get dismissed in court. Collette said, the thing is they do patrol the area. She said she understands they can't patrol 24/7 but it's not always happening during the time they're in the area. Everyone seemed to agree the speed bump would be a good idea. Avery said, it would just be at the integrity of the road. MacKenzie said, as long as things go as planned. Timber Valley is on the next CCMG application. Discussed possibly adding in a permanent speed bump if the application gets awarded with INDOT for 2025-01. She understood it's a little late in the season to put in a speedbump but possibly early spring would be ideal. Regardless of the grant, the town was willing to try a speed bump back there. Dean asked about the speed limit. MacKenzie said if we do this, we just need to amend the ordinance, and run it twice in publications, and make a motion to adopt the amended ordinance.

Avery said next council meeting he will not be here; he will be in Fort Wayne for a training.

Dean made a motion to pay bills. Larry seconded the motion. Upon voice vote it was unanimously approved to pay bills.

Dean made a motion to adjourn. Dana seconded the motion. Upon voice vote it was unanimously approved to adjourn.

A handwritten signature in black ink, appearing to be the name "Robert", written over a horizontal line.A handwritten signature in black ink, appearing to be the name "MacKenzie", written over a horizontal line.