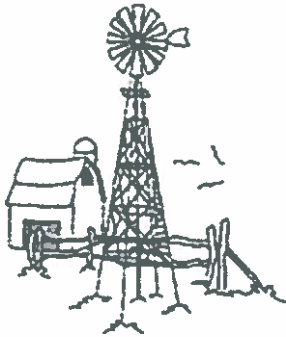


Millersburg Town Council Meeting
January 13, 2021

The regular monthly meeting of the Millersburg Town Council held on Wednesday, January 13, 2021 at 5:00 PM at the Millersburg Town Hall.



In Attendance were:

James Winkler	Council Member	<input checked="" type="checkbox"/>
Dean Smith	Council Member	<input checked="" type="checkbox"/>
Austin Turner	Council Member	<input checked="" type="checkbox"/>
Raymundo Rodriguez	Marshal	<input checked="" type="checkbox"/>
MacKenzie Taylor	Clerk/Treasurer	<input checked="" type="checkbox"/>
Ben Eldridge	Utility Superintendent	<input checked="" type="checkbox"/>
Matt King	Maintenance Director	<input checked="" type="checkbox"/>
Haley Hurst	Park Board President	<input checked="" type="checkbox"/>

Clerk Treasurer MacKenzie Taylor opened the Council Meeting and nominations were made for new positions for the Council.

- Nomination of Town Council President for the year 2021. Council Member Dean Smith made a motion to accept James Winkler as President for 2021. Austin Turner seconded the motion and upon a voice vote was approved unanimously..
- Nomination of Annual Board of Finance President for the year 2021. Council Member James Winkler made a motion to accept Dean Smith as Finance President for 2021. Austin Turner seconded the motion and upon a voice vote was approved unanimously..

Convene: 5:00 PM – James Winkler called the meeting to order.

A motion was made by James Winkler to approve the minutes for Wednesday, December 9, 2020. The motion was seconded by Austin Turner and upon a voice vote was approved unanimously.

The following Positions & Outside Professional Services were approved unanimously for 2021:

Marshal	Alan Mackowiak (retires January 17 th) Ray Rodriguez takes over on January 18 th .
Utility Superintendent	Ben Eldridge
Maintenance Director	Matt King
Economic Development Coordinator	Ben Eldridge
Liability Insurance	Synergy
Medical Insurance	Athem- Health UnitedHealth- Life&STD
Attorney	Yoder, Ainlay, Ulmer & Buckingham
Engineers	TRIAD Engineering
Annual Board of Finance President	Dean Smith
Publishing Agency	Goshen News , Elkhart Truth
Park Board President	Haley Hurst
Financial Advisors	Craig Buche, Charlene Brown
Financial Institute-Bank	Interra Credit Union

Millersburg Town Council Meeting
January 13, 2021

- I. **Water Superintendent**
 - A couple of small things for the year of 2021. A water main broke on New Years Eve. This issues was resolved in two hours. The location of the incident was on West Lincoln three or four houses down on the south side of the road from Timber Valley.
 - Around that same time, Ben had alerts that alarms were going off at the water plant. The alert was saying the water plant failed. Ben thought, it was odd the generator never kicked on. Come to find out the generator malfunctioned. A new sensor put in the generator and a new coolant sensor in the water plant. Ben is unsure of what caused this incident to happen.
- II. **Waste Water Superintendent**
 - No Wastewater Related Items.
- III. **Community Development**
 - An Amish gentleman has been seen working on Petra Betting's home the past couple of weeks. We seem to be unsure of what the status is on her property or how this gentleman is able to work on the home.
 - Ben left a message for Charles Beard warning him about resident's parking in the alley outside of his apartment building.
- IV. **Maintenance Director**
 - Matt took 23 tons of salt in a couple of weeks ago. He used quite a bit of it over the Holiday. So far, it's been a very mild winter.
 - Dean had a complaint from someone and wanted the Street Department to be aware of it. The complaint was whoever is driving the plow trucks, are going 40mph and way too fast. Matt explained, they do not really ever travel that fast. It may seem like they are traveling fast, but they have to get enough momentum to push the snow off of the road.
- V. **Marshal**
 - Ray was officially sworn into the Marshal's position.
 - Ray let the Council know he did talk to the resident that was parking in the alley at Charles Beard's apartments. The car hasn't been parked there since.
 - Matt thanked Ray for going out and tagging some cars for him.
- VI. **Park**
 - Thanks to Haley Hurst and Ray Rodriguez, Ben was able to get the ice rink up. Ben said tomorrow they will be filling it with water. This should be enough time to freeze over the weekend. --> The Little League for Fairfield would like to set times to reserve the ball diamonds again this year. They have also requested being able to put sponsor's banner on the one ball diamond. The team director would also like to use the concession stands. Ben said that would be fine, but the Town would require a portion of the profits. The details for this can be worked out as the time approaches. Jim would like to have Kent Kauffman come to one of the Council meetings to discuss details for Little League. --> Some more trees will be added around the ball diamonds in Cook Station. --> Jim asked about adding in concrete slabs for disc golf. Ben said he would like to do that and made mention of it last year. This could probably be done at the same time when permanent cornhole slabs are being added.
- VII. **Clerk/Treasurer**
 - Annual Naptism Laws
 - Resolution 2021-01 for an old outstanding check
 - Pay App 6 for R Yoder to be signed and pay the amount of \$35,100.00
 - Re-sign contract with Yoder, Ainlay, Ulmer & Buckingham
- VIII. **Old Business**
 - Rick presented Trad's 2021 Engineering Agreement.
 - Discuss the CCMG program for what other streets besides Washington the Town would like to include.
 - Rick met with the steering committee and it went really. All of the goals were put together and everyone seemed to have the same ones. The goals were sent down to the Indy office. Rick said we are looking at sometime in February to have a rough draft of the comprehensive plan. If any adjustments or revisions need to be made that can happen before the public hearing in March. This

Millersburg Town Council Meeting

January 13, 2021

will not hinder having it done in time for any grants. The OCRA and State Revolving Funds look at places that have a comprehensive plan in place.

- A Pavement Management Plan needs to be renewed every year.
- Rick mentioned how he will be speaking with Matt after tonight's meeting to see if there are any other roads/streets that need to be worked on.
- Jim has noticed many resident's have out large trash items. Such as, washers, recliner chairs, refridgerators, and so on. Jim asked if there was a way within our trash ordinance, if we could hold the homeowner responsible for them and give them a fine if the item isn't moved in 12 hours or so on.

IX. New Business

- Jim brought up a new business for the Council members to review. He wants to take a closer look at the employee handbook and see what issues lie in there. Jim also wants to examine the comp time policy and try to make it more clear and better for everyone. He hasn't talked or looked at anything too far yet. Jim said there will be a Town employee meeting for items to be discussed. Jim has been looking over Topeka's policy and wants to see other Town's.
-

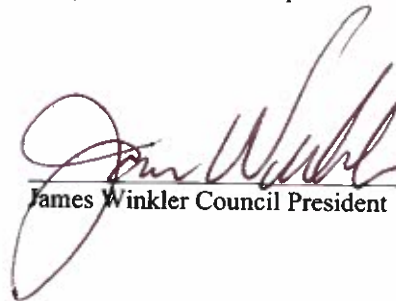
Jim Winkler made a motion to pay bills. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

Jim Winkler made a motion to adjourn. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

Adjourn: 6:00 PM

Attest:


Mackenzie Taylor Clerk Treasurer


James Winkler Council President

