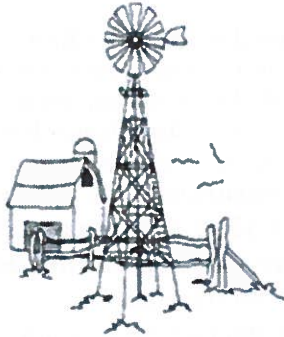


Millersburg Town Council Meeting

December 8, 2021

The regular monthly meeting of the Millersburg Town Council held on Wednesday, December 8, 2021 at 5:00 PM at the Millersburg Town Hall.



In Attendance were:		
James Winkler	Council Member	<input checked="" type="checkbox"/>
Dean Smith	Council Member	<input checked="" type="checkbox"/>
Austin Turner	Council Member	<input checked="" type="checkbox"/>
Raymundo Rodriguez	Marshal	<input type="checkbox"/>
MacKenzie Taylor	Clerk/Treasurer	<input checked="" type="checkbox"/>
Ben Eldridge	Utility Superintendent	<input checked="" type="checkbox"/>
Matt King	Maintenance Director	<input type="checkbox"/>
	Park Board President	<input type="checkbox"/>

Convene: 5:00 PM – Jim Winkler called the meeting to order.

A motion was made by Jim Winkler to approve the minutes for Wednesday, December 8, 2021. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

I. Water Superintendent

No Water Related Items.

II. Waste Water Superintendent

- Dean asked Ben if there were any problems that occurred during the power outage? Ben said, it happened at the wastewater plant, but of course, he was out of Town when it happened so he isn't exactly sure.
- Ben said he needs to check on the clarifier and sledge pump. He had it sent off to Middlebury Electric to be repaired. Ben estimated they are about fourteen years old, so it's time to think about buying a new one. Ben thinks they are anywhere from 7,000-9,000 dollars. Jim asked if we could use some of the ARPA money to help pay for fixing up at wastewater. MacKenzie answered, yes.

III. Community Development

- Santa will be coming to the Town Hall on Saturday morning. Doug Hanssen will be Santa. Ben said he's got doughnut holes, hot chocolate and coffee, ornament decorating, and goodie bags to give out to the children.

IV. Maintenance Director

- Jim announced Matt tested positive for COVID. MacKenzie asked the Council, what is our protocol? Ray sent a letter from the Health Department Documenting his positive COVID test to MacKenzie. Jim said, if someone has COVID let MacKenzie know, then MacKenzie needs to notify everyone else. Jim said, let's just play it by ear on how we want to handle if an employee has COVID.
- They started picking up leaves again. The leaf vac is finally fixed.
- It was suggested by Jim to look into grants to buy a new leaf vac for the spring.

V. Marshal

- Ray tested positive for COVID.
- Robert made mention of our two reserves who passed and finished the training, Larry Adcock and Walter Cortes.
- Robert, Jessica, Larry, and Walter will be doing "Shop With a Cop" next Tuesday. Three families were picked out by the Millersburg Elementary Staff.
- We had Battery Tech put a solar powered battery in the speed monitor. For some reason, it hasn't been working, but are looking into getting that fixed.
- The Council gave Robert and Ray permission to start writing more tickets.
- Jessica ordered tags for the PD so they can start tagging abandoned vehicles.
- Robert expressed his gratitude to the Council about how much he enjoys working for the Town.

VI. Park

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- The park is all winterized. Vernon is just doing some maintenance stuff. There's been an abandoned car parked at the Park for a week now. Robert said, he will make some calls and get it towed away from there tomorrow.

VII. Clerk/Treasurer

- Ben and MacKenzie took time to discuss an idea they had for how to spend some of the ARPA money. MacKenzie and Ben put together a Grant Application for the Town's local business's and organizations that stayed open during the COVID Pandemic. We all looked over the application that Ben and MacKenzie created. It is noted in the contract, the Council has full discretion of how much money they can qualify for and what exactly the money needs to be used for. The range amount was in between 2,000-3,000 dollars maximum the business or organization could receive.
- MacKenzie announced 3 resolutions 2021-16, 2021-17, and 2021-18 to all transfer money within the same line items. Jim made a motion to approve and adopt the transfer resolutions. Dean Smith seconded the approval and adoption of the transfers.
- The salary ordinance for 2022 was approved and adopted by Jim Winkler. Dean Smith seconded the motion. Each employee was given a 3% raise for 2022. Jim said, next year he would like to meet with each employee individually. The employee will need to express/plea their case on why they think they deserve a raise and how much of a raise. Everyone agreed this would be a good idea.

VIII Old Business

- Austin Turner asked about doing a pre-incident plan for this building. He explained, it will be just a basic walk through. Jim thought this would be a great idea.
- Ben asked if the storm sirens work? MacKenzie said, she hasn't heard them go off. Ben asked the Council what we would like to do. Pull out the poll and hang onto it and locate it some place else? Or do we keep it there, fix it, and start using it? It was agreed to have it removed and replaced somewhere else. Austin (who works at Middlebury Electric) said they can't complete this project until after the New Year.
- Jim asked about the project that took place on Jefferson Street. Ben explained, the house is being remodeled and needed water service. It was difficult finding a proper place to tap, so they had to go under the road to find one that would work. Ben said, we will bill the owner for the tap and connection fee, but the Town will pay for the concrete.
- Dean asked Ben if he had heard anything from NIPSCO. Ben explained, he had marked the water lines for them and even labeled it with large, bright-blue tape. What NIPSCO was wanting from Ben is the waterlines inside the home. Ben explained to NIPSCO, that is the job of the contractor now the Town's responsibility.

IX. New Business

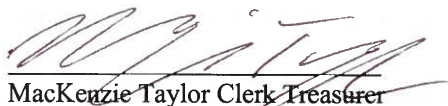
Matthew Salbaugh (the owner of the car wash in Millersburg) came to the Council to seek permission to add on to the car wash. He said, bought new equipment and it would make a great enhancement/addition to the car wash and Town. Plans were given to each Council member to look over. Matthew took the time to explain where the additions were going to be, what is his property and what is the Town's property. Jim, Dean, and Austin gave Matthew their blessing to add on to the car wash. Matthew said this project wouldn't happen until spring of 2022.

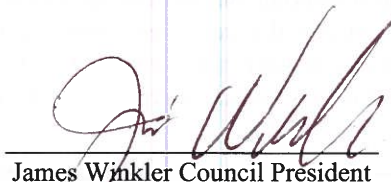
Jim Winkler made a motion to pay bills. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

Jim Winkler made a motion to adjourn. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

Adjourn: 6:00

Attest:


MacKenzie Taylor Clerk Treasurer


James Winkler Council President