



Town of Millersburg Town Council Meeting Minutes
August 27, 2025

Attendees: MacKenzie Taylor, Larry Randolph, Dean Smith, Dana Rutter, Gale Gerber, Robyn Matthews, Corey Oberlin, Ray Rodriguez, Avery Ferguson, Rita Van Voorst, Tom Sheline, and Vernon Miller.

Dean called the meeting to order at 5:00pm.

Dean made a motion to approve the meeting minutes from August 13, 2025. Larry seconded the motion. Upon voice vote the August 13 meeting minutes were unanimously approved.

New Business: Robyn is one of the town's engineers from Commonwealth. She is here to explain the road project. Robyn began by informing the town, Maple Street (2024-02 CCMG) had asphalt placed on the road today. Niblock is allowing Maple Street to rest and they will come back in a few weeks to seal it.

Timber Valley is placing the immediate course today. They should get this finished tomorrow, weather permitting. Then, they will do the surface course sometime next week. Both projects have a little clean up work to do. Such as back fill pavement work and Robyn said she does not have a timeline for that. She is confident it will fall in short order. Dana asked Robyn about the gas lines on Maple Street. Robyn said they were actually about thirty (30) inches deep. There were a few that were shallower so that became questionable to the cement stabilization. Since that plan was unable to be executed, we laid geogrid instead. Locates were done and some soft spots were discovered; it didn't respond well to the stone placement and geogrid. Robyn spoke with Jake from Niblock yesterday morning and it was suggested about possibly cutting it further, which would be an added expense. So, it was decided it wasn't that bad and put subgrade on the area before the surfacing begins. Those areas are marked and may have to be replaced. Robyn assured they will keep an eye on the questionable areas. Dean asked Larry if he had anything to add. Larry said he has been informed by many residents that are worried about the clean up and leveling off areas that were disrupted. Robyn told Larry, yes it will happen. Where the road is below the grass, we will have them do linear grading and then put a straw matt on the area. The mat holds down better and then the straw doesn't flow loosely into other areas. Corey mentioned he talked to Kurtis and he thinks he may come out and start working on that tomorrow. Larry said he noticed some driveways in Timber Valley got broken. Robyn said, they will be responsible for fixing this. Robyn added, they tell the contractor to take a

preconstruction videos and photos before work begins. That way we can compare and know for sure if the construction process did this or if it was a previous incident. Larry said he went with Corey and some guy tried to tell me Phend and Brown damaged his driveway. I looked at the split concrete and saw weeds growing out of it, this was a prior damage, this didn't take place during the road project. Larry asked, would it be wise to have our guy's document for the contractor repairs? Robyn said, Riley is aware and will take care of this. Robyn said we will do a walk through with you when the project ends and create a punch list and get this over to the contractor. That's what the retainage is for, we don't pay them until we are satisfied with their work. Gale said he would come over and take pictures with Corey.

Robyn said she has one question and she wasn't sure where this landed. The stop sign discussion in Timber Valley and Bryan Court. It's a two-way stop right now. You can continue straight in Timber Valley without stopping. Are we leaving it in that condition? Robyn said, it's the town's road. Robyn doesn't believe it's really needed or warranted but it's allowable. Corey suggested this may help slow cars down. Robyn said, it should be an enforcement issues, stop signs control traffic flow. It would be the towns decision. Robyn said she just needs to let the contractor know because it's under contract. Larry thinks a four-way stop would be ideal there to slow people down. Larry asked Ray if he thought it would help. Ray was unsure. Avery said, for instance, look at Main Street. We have stop signs there but people run them all of the time. You can put a stop sign in there but it may not work. Larry said again to put them in and try to slow them down there. Robyn stated she's surprised people can really catch speed in that short strip. Robyn said, when we have a confirmed consensus let her know and she will tell the contractor what to do.

Back to Timber Valley subgrade, Robyn admitted this has been a headache but she wanted to let us know the subgrade needed some rest. It stinks it took so long but it's going to get done. You never want to leave the subgrade opened too long. We were told by a geogrid engineer that the soils are fine and stable. We tried to get them dried out as much as we could. We understand the residents aren't happy with this and neither is the town. Corey asked about the subbase, if it rains will it turn to mush? Robyn said no, it's crushed concrete. Crushed concrete is less reactive than plastic. Dean thanked Robyn for coming and speaking to us.

Water: Avery will flush hydrants mid-September.

Wastewater: Avery gave the council an estimate from Bills Heating. It's for the unit at the Wastewater Treatment Plant. The AC unit is beginning to fail. The furnace will probably need to get done at some point too. The estimate is for \$7,263.58. Dean asked MacKenzie if there's funds for this? MacKenzie said yes, he'll generate revenue off of the utility bills. Larry told Avery

to get this taken care of. Dean made a motion to accept the estimate from Bills Heating. Larry seconded the motion. Upon voice vote the Bills Heating work was unanimously approved.

Community Development: MacKenzie explained the meeting she went to on August 14th at County went well. There are still so many unknowns. The Senate Enrolled Act will certainly make a financial difference. The new push for residents to not pay so much on property taxes will be happening. It's estimated a home owner can save anywhere from 10% or \$300 on upcoming property taxes. (It's capped at \$300). Property owners will be able to see this on their 2026 tax bills. Local Income Tax (LIT) is seeing some changes as well. We currently receive LIT from County once a month. This includes, Public Safety, County Adjusted Gross Income Tax (CAGIT), and County Economic Development Income Tax (CEDIT). This is a large revenue for the town. Beginning in 2026, MacKenzie will have to petition the County Council to receive a portion of LIT. There is no known set formula to project revenue loss, but it's going to make a difference. We also will not be receiving Public Safety Funds in 2028. Hopefully, by then they've reestablished another supplemental revenue source for Public Safety. MacKenzie said she wishes she could tell them more, but even the Chairman in the meeting kept saying, things could change. So, it's a waiting game unfortunately.

Maintenance: Corey gave three quotes to have a dead tree removed on Washington Street. Dan the Tree Man is \$1000, another one is \$1450, and the last one is \$1700. Dana asked if Dan the Tree Man is bonded? Corey said he would have to be. Larry said, it's a no brainer to go with Dan the Tree Man, they do great work. Dean made a motion to accept the quote from Dan the Tree Man. Larry seconded. Upon voice vote, the \$1000 tree removal quote was unanimously approved.

Corey talked to a couple of different people about the Interra sidewalk. The one person he had look at it said he wasn't comfortable fixing it; it'd be a lot of work to fix and costly. Corey said MacKenzie told him about a sidewalk in Middlebury where it looks like they put asphalt to cover the crack/even it up. Corey said he had a quote from Ultimate Edge but it was for \$25,000. He is unsure of who to contact for this. Larry suggested calling Yoder Concrete or Hostetler. Dean mentioned we don't have a budget for sidewalks, why would we do Interra's if we aren't doing anyone else's in town? Corey said he would tell Jeff they'd be responsible for half of the cost. Some of the sidewalk is town property and then some of it is the businesses. Dean said he has some questions about this. Dean encouraged Corey to try and find some other quotes and we will table this. We don't want a huge uproar from residents in regards to ones we are fixing and others we aren't. Dean said he wishes we had the money to fix everyone's sidewalks. Dana thanked Corey for staying on top of everything, he acknowledged that he sees Corey every day out working.

Marshal: Ray said he thinks a no truck sign on Jackson Street would be a “sooner the better” situation. He also thinks it’s a good idea to have the sign read, “please use the route off SR 13.” Ray said, it’s hard telling this could have been a first-time delivery driver who didn’t know any better that hit the rocks at Rita’s home. Dean said, has someone talked to the Lumber Yard? Ray said yeah, but they don’t do anything to the drivers. Ray is confident the signage will help with new drivers. Dean said he has no problem putting a sign up. Larry said the Lumber Yard brought out their own sawhorse and put a sign up that reads no semis. Dean acknowledged that was a very kind gesture. Larry said Lyle wanted to put up a \$500 fine and Larry agrees. He said we need to get that changes and this ordinance. MacKenzie told the council and Ray if one of them could take care of this ordinance that Jackson Beck gave to us about a month ago it would be a huge help. MacKenzie said she has had so much going on lately with the road projects, she’s not able to work on this. Dean said no worries he can look into this.

Ray wrote a letter to the Chiropractors Office and had a draft for the council to view. Dean said commented the letter was well written. Larry asked if he delivered it to them yet? Ray said he thought it would be better to mail it, so that’s what he did. Larry said the No Parking Ordinance is 2020-03, all we have to do is amend this. Dean said let’s get this ordinance in place, have talked about this at the last couple of meetings.

Park: Vernon stated nothing else, everything is good. Farmers Day is behind us and we have about one more busy week with Forest River and then we are about done. Vernon said he has been mowing like crazy.

Larry informed Vernon that the RDC approved the rubber mat purchases and will pay for those out of the TIF Fund. The bill is for \$3760.

Clerk Treasurer: MacKenzie said she worked with Janet on the 2026 budget. Everything looks good. It’s a little more conservative than the 2025 budget but we should be okay for any unforeseen expenses. Reminder the Public Hearing will be on the 10th and the adoption will be on the 24th.

Old Business: Dean asked Corey if the dump truck has been fixed yet? Corey said no he needs to get that switch and run into Goshen but he hasn’t had time to do it. Corey asked, the 4-way switch? Larry told him to begin with the cheapest and work your way down.

Dean asked if anyone knew what the consensus was with Fairfield Youth League. MacKenzie said she looked up the donation check from Dana and it was for \$2,000. This covered the

previous season for FYL. This money will also cover a portion for 2026. They only need to pay \$400 after discussing their timeline and dates of practices and games. There will be two teams and Taya thought they would have 24-26 kids. She believed this would be feasible. MacKenzie told Taya, let her know if she is having trouble coming up with any of the money. MacKenzie asked Dana if he would want to donate again? Dana said let him talk it over with his wife.

Larry said when Carl was still here, he thought the entire town speed limit should be reduced to 25mph and we never discussed it any further. Dean asked Ray what his thoughts were? Ray said good, but we can only sit at so many places. Dana said would it be reckless driving and charge people more for an ordinance violation? Ray said if it's a State Citation then they could charge for reckless driving. Dana said he drove down here on the golf cart and noticed people are already using Maple Street like a race track. Do we want to pursue the speed limit to be dropped lower? Dana asked, is it feasible with the signage cost? Should we go street by street? Larry believes throughout the whole town. Ray said he would like to see no parking signs on the streets, except for Washington because it's wide enough. Ray said he's caught some parking on Elm and has told them to not park on the road. They listen for a little bit and then start doing it again. Dana said they do this on Maple Street too, the apartments. Dean asked what we would need to do? MacKenzie said, depending on what you want, we have to amend the parking ordinance to include these roads and add signage. More than likely, we'll have to advertise the amendment. For the speed reduction, we'd have to contact Jackson (attorney), more than likely have a new ordinance, order new signs, and advertise. Corey was asked by Larry to take an inventory of speed limit signs to see how many we would need. Dana said we shouldn't have to have no parking signs on the road because it's a two-way street but some people just don't get it.

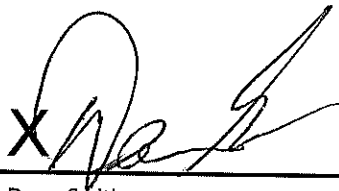
Rita was here to thank everyone for helping with Farmers Day. Dana said thank you to Rita, it was a very nice turn out. Rita said the parade was their best one yet with fifty-four (54) entries. Larry mentioned we had some complaints that the sirens were too loud and being played too long. They should go until they get onto Elm Street and then turn them off.

Larry suggested each one in our ward take an inventory for signs. Do you want two on each end of the street per road? Dean said, remember posts will be needed. Corey said he has plenty of posts.

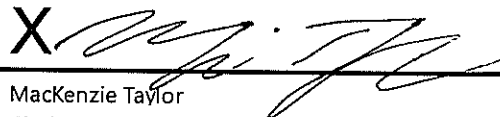
Dean asked Dana how the clean up was going behind his house? Dana said they stirred up something because now he has a bunch of moles in his yard. Corey said they did what they were going to do and left. They haven't been back out again.

Dean made a motion to pay bills. Dana seconded the motion. Upon voice vote bills were unanimously approved.

Dean made a motion to adjourn. Dana seconded the motion. Upon voice vote it was unanimously approved to adjourn.

X 

Dean Smith
Council President

X 

MacKenzie Taylor
Clerk Treasurer

