



August 23rd, 2023 Meeting Minutes

Attendees: MacKenzie Taylor, Austin Turner, Dean Smith, Jim Winkler, Matt King, Avery Ferguson, Larry Randolph, Jessica Frye, Vernon Miller, Ray Rodriguez, and Haley Hurst.

Dean Smith called the meeting to order.

Dean Smith made a motion to approve the meeting minutes from August 9th, 2023. Austin Turner seconded the motion. Upon voice vote it was unanimously approved to adopt the meeting minutes.

Water: Avery started by saying we talked about doing hydrant flushing on August 28th and 29th. We will plan for that tentatively.

A notice for licensing came through and it was directed to the water plant. I'm not sure what it is and Jessica is looking into it for me.

The handheld is starting to become less compatible with our system. Jessica spoke with Stephanie from Utility Supply Company. Stephanie explained that our handheld model is no longer being made and it's unrepairable. They are making the push to go to a cloud base system. Dean asked, how would that work? Avery said, it sounds like I'd have to get a tablet and it wouldn't even require me driving around to collect the data. This would all be done with the click of a button. Then, the girls could import the data a lot quicker. This is also supposed to make billing a lot easier on them. We will try to get a meeting set up with a sales rep and bring back information and quotes.

The water leak/issue at 115 Elm Street... Jessica found supporting paperwork in regards to this resident. Jessica put in a work order back in October of 2022. Ben did send this resident a letter November 7th of 2022. We have a copy of it. The letter states, due to large amounts of water in the crawl space, Ben was unable to access that meter and change it out. Alexis needed to have the space pumped and emptied out before Ben could change the meter. Avery said, when I went back there to change her meter, I even told her I can't touch it until this issue is resolved. Jessica said this resident has been getting estimated for quite some time. Her bill for the month of September is really high, almost \$1,000 because it back logged from all of the estimation. Jim said, why don't you take her usage from the past 6 months and average it out and make that be her bill. Dean and Austin were in agreement to adjust off a large portion of the bill. Jim said, then if she tries to say we need to help her pay for any damages, we won't because she was notified and neglected to resolve the issue.



Jim asked MacKenzie to give him a list of the water plant, sewer plant, and town hall address so that Bill's Heating and Plumbing could get AC and furnaces serviced. Jim also asked for the make, model, and serial number.

Avery said, there's another issue. At the water plant, at the base of the tower there's a leak. It's spraying onto some electrical items. It's about 20 feet away from the tower. Jim asked, is there a shut off? Avery said, I don't know. I'm scared to mess with it and don't want to make the situation worse. I don't know if Living Water should look at it or Bill's? Dean said, if you want to use Bill's that is fine with me. Austin Turner agreed and Jim abstained.

Avery said, tomorrow I need to take a test collection and run it down to the lab in Fort Wayne. So, that'll probably take most of my day.

Wastewater: Avery said, I still haven't gotten results for the quality assurance test.

Avery brought up the take home vehicles/work trucks. MacKenzie told the council, Matt, and Avery all of the Town vehicles need to be marked. The IRS is starting to crack down on benefits and since the council is allowing department heads to have take home vehicles, they need to be marked whether it's on the side or on the plates.

Avery said I am still working on getting the scales you approved during the last council meeting. The company seems to be dragging their feet. If I can't get a hold of them, do I have permission to get the scales from USA Blue Book or something? They were a few hundred dollars more than what I was originally approved for. I really need these scales as soon as possible. Dean said, try again with this company and if they are still dragging their feet then go ahead and order them from USA Blue Book.

Community Development: MacKenzie said she is meeting with Todd from Indiana Landmarks on September 11th. She did not meet with him the previous week.

MacKenzie said she and Jessica would like to get started on a fall/winter newsletter. Please submit all information by September 15th. Hopefully, we can get this out to the residents the first week of October.

Maintenance: Matt said he met with Rick last week and then got all discombobulated with Farmer's Day. Rick put me into contact with Kenny Sprags, he is with the wastewater department in Ligonier. He will be coming out next week with a vac truck and to suck out a couple basins by Brian Yoder's house. We are going to take a look at the swell near the car wash. It's not running like it did prior to when it was all done. So, this may fall back onto the car wash or County, Dean asked. Rick said, even though it was County approved, it's our baby.

Speaking of which, Matt said, we need a ditch bucket. I want an 18 inch one with no teeth so when we dig, we don't go through wires. The one we have now is 36 inches and has teeth. The cost for an 18-inch bucket is about \$1,200. Dean asked, do we have money for this MacKenzie? MacKenzie said yes, MVH has plenty of money.

Matt said, you may see it in this batch of payables but we had a hefty bill at Millersburg Lumber to repair that drain issue by the elevator.

Matt said Farmer's Day was a huge success they had record breaking attendance. One thing, I did talk to Vernon about this and we both think we have to get a roll off. We took so many loads to the landfill. Matt mentioned, I got many calls and complaints about not removing those no parking signs fast enough.

Dean asked Matt, have you gotten that sign up at Elm and SR 13? Matt said no, I need to get the adapter unless you only want to see it from one side. Jim said, speaking of signs... On Larimer Drive there is a sign there for a deaf child. Do we have any speed signs to put under or on top of it to slow traffic since it's not really marked. Matt said, yeah it is. Jim said, down by the entrance? Matt said yeah. Jim said, I want it marked better. What is our speed limit here in town? Ray said, it's 30mph unless it's posted stating other. Jim said, how slow do you think it should be Ray? Ray said, I think 25mph would be good. Matt said we will have to create an ordinance. Jim told Matt order two 25mph signs and then we'll create an ordinance.

Marshal: Ray said, hopefully you're over the shock from the quotes I gave you for the cameras. These quotes are from Bontrager Security. The park quote is \$24,000. The intersections are \$16,000. They'd be on Jefferson & Elm, Jefferson & Main, and Jefferson & Washington. If these get approved, they can't get us scheduled until October for installation. Matt said, well look how long I've been waiting. Ray said, I'm getting another quote from Per-Mar. Larry suggested, what about the RDC helping you out with this? Isn't that something we could do? MacKenzie said yeah, it would benefit the TIF area. Dean said, let's table this until the next meeting.

Jim asked, how is the intersection at Jefferson and Elm? Ray said, when I'm sitting there everyone behaves. Matt said, it's gotten a lot better already. Haley said, the teachers at Millersburg Elementary were shocked when they came back after summer break.

Park: Farmers Day is behind us. There will be some changes for next year. I will definitely have some help with me. The roll off dumpsters is a must.

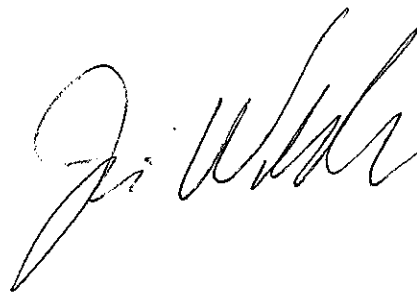
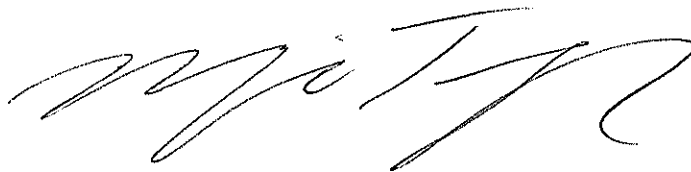
Jim said, I have a question... so in about 5 years we will have to redo the road on Larimer already from the buggy traffic. Matt said, I want to chip and seal it and do the same thing on Elm Street. Matt said, it would take forever but it would be nice to do.

Clerk Treasurer: Budget it done. I worked with Janet Alexander all day Thursday in person. It was really helpful and beneficial. Just to make you guys aware, it may cost us more than \$500.00 to have her come here and help me with budget. The council was okay with this. MacKenzie asked the council to please look over the budget. If there are any questions, don't hesitate to ask. There are raise proposals in there too. The public hearing is on September 13th and the adoption will be on the 27th of September. MacKenzie said if there are any changes, please let me know by the 29th because I need to get this posted into Gateway so many days before our Public Hearing.

MacKenzie read Resolution 2023-02. This resolution states the purpose of the promotion and business appropriation line item within the general fund. This resolution states it's okay to spend up to \$2,000 for town events, after that council can give approval for more funds if needed, it states in there it's okay to spend money within reason on the employee holiday dinner, and for Millersburg gear, shirts, jackets, and sweatshirts. Dean made a motion to waive the second reading. Jim seconded the motion. Dean made a motion to approve the adoption of resolution 2023-02. Austin Turner seconded the motion. Upon voice vote resolution 2023-02 was unanimously approved.

Dean made a motion to pay bills. Jim Winkler seconded the motion. Upon voice vote it was unanimously approved to pay bills.

Dean made a motion to adjourn. Austin seconded the motion to adjourn. Upon voice vote it was unanimously approved to adjourn.

A handwritten signature in cursive script, appearing to read "Jim Winkler".A handwritten signature in cursive script, appearing to read "Austin Turner".

