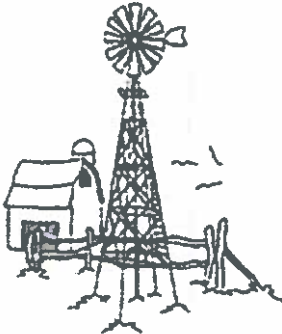


Millersburg Town Council Meeting

October 28, 2020

The regular monthly meeting of the Millersburg Town Council held on Wednesday, October 28, 2020 at 5:00 PM at the Millersburg Town Hall.



In Attendance were:		
James Winkler	Council Member	<input checked="" type="checkbox"/>
Dean Smith	Council Member	<input checked="" type="checkbox"/>
Austin Turner	Council Member	<input checked="" type="checkbox"/>
Alan Mackowiak	Marshal	<input type="checkbox"/>
MacKenzie Taylor	Clerk/Treasurer	<input checked="" type="checkbox"/>
Ben Eldridge	Utility Superintendent	<input checked="" type="checkbox"/>
Matt King	Maintenance Director	<input type="checkbox"/>
Tonya Jayburg	Park Board President	<input type="checkbox"/>

Convene: 5:00 PM – Jim Winkler called the meeting to order.

A motion was made by Jim Winkler to approve the minutes for Wednesday, October 14, 2020. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

I. Water Superintendent

- 204 Blessing Street had a very high water bill for the month of October. The resident stated her children left the water hose on outside for a long period of time unknown to her. Ben asked permission from the Council about giving this resident a credit on her sewer portion of the bill. All three Council members approved to credit the sewer portion of her bill.
- Ben went to a training on 10-27-2020 and was nominated for the Trustee of the North East District. Ben was voted in and will now be a member at the State level and attend State meetings!

II. Waste Water Superintendent

- Jim asked if the water was still on at the park pavilion. Ben said he will be shutting the water off at the park some time next week to begin the winterizing process.

III. Community Development

- The alley across the street from the Interra Bank has gotten pushed back a little further. Ultimate Edge said this was due to the COVID Pandemic. Millersburg is at the top of their list to begin this project for the spring of 2021.
- Ben had been working on a grant for 5 Little Stones. This grant entails funding for 5 Little Stones to help decorate the art alley with planter boxes that would be an educational activity for students year round. Ben got the grant approved for them.
- Kate Rink has decorated the the Washington and Main Street corners again, along with the park across from the Town Hall for fall.

IV. Maintenance Director

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V. Marshal

- Jim is going to try and meet with Alan tomorrow or Friday. Jim would like to see Alan stay on a little bit longer after his retirement.

VI. Park

- On October 23rd, 2020 Ben had a camper towed that was parked in front of the Park Maintenance building. Someone must have dropped it off on Thursday after work hours. Ben tried to figure out who it belonged to and know one knew. He told Dean about the situation and Dean agreed to have it towed. The camper had a lock on the hitch and it was able to be broken off. Thompson Company towed the camper. Thompson needed paperwork from Alan, but he was ill that day. Thompson said it could wait until Monday. Alan went to Thompson's on Tuesday to complete the paperwork.

VII. Clerk/Treasurer

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- MacKenzie presented the completed bank reconciliation for the month of September. The books have been balanced. All members approved of the reconciliation and the books were closed.
- Pay App 4 for R. Yoder Construction was given to the Council. The cost was \$44,000.00 for the new Town Hall and Police Station. Jim approved and signed the Pay App Agreement.
- During the Town Employee Christmas dinner a merit pay is given to each employee. Jim Winkler asked if there was a way to make the merit pay \$100.00 even without taking out taxes. MacKenzie said she would ask Char and check in with SBOA.
- MacKenzie met with a woman named Jodi from DLZ. She explained the different services her company offers. She made MacKenzie aware of the CARES ACT Funding. She told MacKenzie there is COVID relief money set aside for each municipality. MacKenzie will be looking into this and completing the paperwork to get the funding money.

VIII Old Business

- Rick Pharis said, the jacking of the pipe would be more expensive. So, they came up with another solution to go in through Depot Street and not Railroad Street. Rick found an 18 culvert in great shape and Depot Street drains that way where the parking lot will be put in.
- Kevin is supposed to meet with Rick and give him quotes for adding a storage section on the upper part of the building. Rick thinks the access would be coming out of the garage area. The Architect advised to wait until the project is finished, but now is the time to do it while the building is still being built.
- Rick asked MacKenzie if she has received a bill yet from Rieth Riley for the road repaving. MacKenzie has not received a bill. Rick said he would contact Angelo with the change order for the lesser cost.
- Jim will get a letter put together for Forest River and some pictures.

IX. New Business

A discussion arose about comp time and earning time and a half. The thought was, because we are salaried we should not be getting time and a half. Jim would like employee's to get just straight time and not time and a half. Jim would like MacKenzie to do some research about what is applicable and what the State requires for comp time.

The next meeting date for the Steering Committee has been postponed to sometime next week.

Jim Winkler made a motion to pay bills. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

Jim Winkler made a motion to adjourn. The motion was seconded by Dean Smith and upon a voice vote was approved unanimously.

Adjourn: 6:00

Attest:


MacKenzie Taylor Clerk Treasurer


James Winkler Council President