

Town of Millersburg
201 W. Washington Street
Millersburg, IN 46543

October 12th, 2022 Meeting Minutes

Attendees: Jim Winkler, Dean Smith, Austin Turner, MacKenzie Taylor, Ray Rodriguez, Jessica Frye, Ben Eldridge, Haley Hurst, and Rick Pharis (left at 5:30pm)

Jim Winkler called the meeting to order at the Millersburg Town Hall at 5:00pm. A motion was made by Jim to approve the minutes for Wednesday September 28th, 2022. The motion was seconded by Dean Smith. Upon voice vote was unanimously approved.

Jim started by asking if they dug up the tanks at the gas station? There is a large hole there. No one was really sure what is going on.

Water: This is necessarily water but it is Town related. MacKenzie and Ben talked and decided there is nothing wrong with me bringing up information about gas cards. So, a few weeks ago I contacted Country Mark about locking in gas prices with them for the rest of the year. I spoke directly with Clark Warner and he assured me they work with different municipalities and have government contracts. So, this year, I believe the locked in rate was between \$3.30-\$3.70. Regardless, it is a lot cheaper than C&P Oil. MacKenzie completed the paperwork to get us approved for gas cards and we are waiting on their arrival. We will renegotiate prices for 2023. I do want to let you know; the option is available through them to get gas tanks set in the Town. The only thing is, we have to use at least 2500 gallons a month. They also have diesel fuel and to get it through Country Mark it is \$3.90 right now. I believe through C&P we were paying \$4.50 a gallon. Dean was fond of locking in a diesel gas rate through Country Mark. Ben said, even if we don't do it now, maybe it's something we could consider for 2023. Jim said, let's revisit this the first of the year. Dean commended Ben on getting a rate locked in with Country Mark.

Jim looked over the notes in regard to Kyle Pletcher's utility bill. Summer sewer break is no longer happening. It runs from June-September. Jim said aloud, so he was watering every single day for about a week and a half for 9 hours a day. He used a total of 23,000 gallons. Jim said, he knew who he was and was shocked by the magnitude of consumption for his yard. His bill for the month was 374.00. Maybe he wasn't aware the sewer break ended in August? Jim said, I'd be willing to give him a break on the sewer portion but let him know that we won't do this again. Dean asked, about a 5/8 flow and how much water that would add up to if it ran for a period of time. Ben said, he can't think off of the top of his head but he has cards located in the lobby area that has that information on it. Dean agreed with Jim, he doesn't mind giving him a break this one time but let him know this won't happen again. There was some discrepancy in the summer sewer sprinkling credit and when it should be available. Possibly changing when residents are

eligible for this if we bill a month behind. This is something MacKenzie and Jessica can look into and see how the Council would like to handle this.

Wastewater: Ben started off saying, so the quote I presented a while ago to fix the broken clarifier, I got a new one. This one is from Mason Engineering and it's for \$14,449.00. They will have to bring in equipment and pump out the water. Ben explained what has been going on to Dennis and he is pretty positive he knows what the true issue is. He has agreed, once he gets down in there, he will inform us of the problem and won't go any further with his work until he gets approval from the Town. Ben assured the Council Dennis is credible and he's completed other projects for the Town and has done a really nice job. There is money in the ARPA Fund to have these issues fixed. Jim looked at MacKenzie and MacKenzie nodded yes saying there's enough money budgeted to have these repairs completed. Jim asked, do we need to sign this quote? Ben said, either you can sign it or I can. The Council gave Ben permission to sign the quote and proceed along with the work. A motion was made by Jim and a motion was seconded by Dean. Upon voice vote was unanimously approved.

Community Development: A couple of things. We had a department head meeting last week. MacKenzie, myself, Ray, Jessica, and Avery because Matt went home sick. The first thing we dove into was creating a contract for Friends of the Park to sign for Farmer's Day. This will keep everyone on the same page of what's going, what clean up is expected, and different events. Ben asked the Council members to start brainstorming things they would like to see in this contract.

When we had the department head meeting, we have two events on the agenda for 2023. The first one will be like a "Spring Fling." This will be on Saturday April 29th. The other date we picked for a "Harvest Fest" will be on October 14th. We have ideas about doing a cruise in for both of these. Possibly, doing a chili-cook-off for the Harvest Fest. Maybe, getting a band for April. We have a lot of ideas but it was important to get dates on the calendar so we can start planning early.

On the 18th, I (Ben) am invited to attend a meeting for a Northern Indiana Advocate Legislative session. The purpose of this meeting is about being informed on the Legislative Sessions. This will be in Mishawaka at the Holiday Inn.

Park: Movie night will be October 22nd. The movie will start at 7:30pm. Jessica helped Ben get a food truck called, "Smothered" and it has an enticing menu of different combinations of smothered fries. They will be set up 6pm-8pm. We will also have hot chocolate, popcorn, and candy too.

Dean asked about Santa. He said, he knows it's only October but are we doing anything with Santa? Ben said, yes. MacKenzie told them that is on the calendar for Saturday December 10th from 9am-11am. We will have coffee, donuts, and hot chocolate. Someone asked, if Ben is wanting Santa to ride in on a fire truck again? Ben replied, yes.

Certified. Jim said, I am not in favor of this because this isn't something we do for our full-time employees, I can't imagine doing this for the reserves. That's just my opinion. Dean said, he agreed with Jim and this might set a precedence. Austin said, he is worried this would cause issues. Therefore, this was voted as a no by all three Council members.

Clerk: August Bank Rec is complete and reconciled. MacKenzie reconciled the bank rec and Suzy Bass looked over everything and signed on that it was correct and true. The Council members then looked over the sign off sheet, fund report, and deposit statement and signed off.

MacKenzie let the Council know September is reconciled but I don't want to give you the sign off until Suzy has time to look over it. MacKenzie will bring this sign off to the meeting on the 26th.

MacKenzie found more information about the "Folio Invoice." MacKenzie explained, since American Legal Publishing does the Town's Codification, we pay an annual fee to have our Ordinances updated. Within that fee, the ordinances get uploaded onto American Legal Publishing's website. Which is really nice and organized, MacKenzie said. MacKenzie acknowledged that we have our own Ordinances uploaded on the Town Website. With that being said, our website is and has to be ADA compliant. The only thing MacKenzie is worried about that the PDF Ordinances that have been uploaded aren't ADA compliant. By having American Legal Publishing have the Town Ordinances on their site, we can copy a link to send people there that may have disabilities and trouble getting the scan to read. It's just an extra protection to the Town. Jim, Dean, and Austin, all agreed it is okay to proceed with having American Legal Publishing upload the Town Ordinances to their website.

Dean told MacKenzie, a couple of days after the Council meeting the dog was still going nuts. Then, all of a sudden it stopped. It's been really quiet this past week! MacKenzie told Dean, she sent a violation letter the next day. Ray also said, he went and talked with Kevin directly about the issue. Jim asked, was he personable? Ray said, oh yeah.

New Business: Rick said, he talked with Nate Pulver and according to Pulver's schedule they have the Town of Millersburg to begin milling the first week of May (weather permitting). This project should only take two weeks to complete all 4 roads. Jim asked, how does that work with activities in the Park? Ben said, it should be fine, they can just come in a different entrance on Cripe.

Jim asked Rick if he'd be introducing Johnathan from Triad? Rick chuckled and said, no he couldn't make it. I'll have to ask MacKenzie for future agendas. Rick didn't realize MacKenzie had this item on the agenda. Rick said, I will get him introduced to you guys. He will be taking over for me after I retire. Jim asked, how many more years can we expect out of you? Rick said, probably two more years.

Ben started by informing the Council that a D2 National Championship League called, the “Thunder Hawks” want to start using our football fields. To say the least, these are full grown men. Kenny brought this to me and I said I’d check with you all. Personally, I am in favor of this. With them using the field, they plan on doing 4-5 games and in return will help run some summer camps. This could potentially bring 200-300 people to Millersburg. Kenny and the D2 league are aware they are responsible for the field. All council members were in favor of the D2 team having games on the fields but no to having practices on the field.

Ben asked, remember when I talked about Troy Garrett? Anyways, he is apart of a travel softball league for girls from 4th-6th grade. They would like to use one of our fields as a home field. They were previously in Ligonier but then said they’d rather come use our fields since we’re only 10 minutes away. In late March or April, on Wednesday and Saturday, they would have a double header twice a week. One is home and one is away. They would be practicing too. I believe their season is Memorial Day through mid-July. Jim asked, would this interfere with the junior high leagues? Ben said no, we have them on another field. It was then discussed about charging them for field use? It was agreed upon to not charge them to use the fields since we don’t charge the other team that uses the field. We may only charge them when they have tournaments and are utilizing more than one field. Jim said, make sure those gates are always locked up so the Amish aren’t throwing their shit over the fence. Ben said, he will talk with Vernon and Chupp about this. Austin reiterated not to charge these teams for using our fields for the season. Dean said, he agrees unless it turns into a much bigger deal.

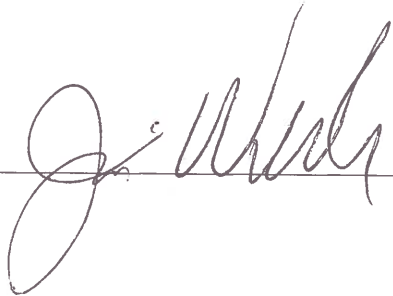
Lastly, we are really doing a lot. We have the skate rink for the winter, movie night and yoga is continuing every Thursday. The next one will be on the 20th and is a Halloween theme. Everyone is encouraged to come check it out. It’s even friendly for younger kids. Two weeks ago, Officer Roa attended a yoga session and he fell asleep during meditation.

Marshal: I (Ray) would like to ask permission to raise the “clothing allowances” for the reserve officers and Robert. I am asking that the reserves be taken up to \$500.00, Robert to \$800.00, and keep myself at \$1,000.00. Right now, Robert’s clothing allowance is \$500.00 and the reserves are getting \$300.00. Jim asked, what are we basing the extra \$200.00 on? Ray said, I know Wakarusa gives their guys \$1,200 a year. Jim asked, do we have the money to raise these clothing allowances for these guys? MacKenzie said, yes.

Ray started by saying to the Council, I’m not sure if you were made aware of this or not but we lost Big Al. He took a full-time job as a “Special Officer” in Elkhart City. So, he is doing PR with businesses and people. Jim said, I’m sorry to lose him. Ray said, he was a loss to the Town and we will miss him. All Council agreed. Jim made a motion to approve raising the clothing allowance for Officer Roa and the 4 reserves. Dean seconded the motion. Upon voice vote was unanimously approved.

Lastly, I would like to ask when the reserves come in and work a 4–5-hour shift, can the Town pick up their lunch for them? For instance, a sandwich or something from the Pizza Depot or

Jim made a motion to pay bills. Dean seconded the motion. Upon voice vote was unanimously approved to pay bills. Jim made a motion to adjourn. Dean Smith seconded the motion to adjourn.



A handwritten signature in cursive script, appearing to be "Jim", written over a horizontal line.



A handwritten signature in cursive script, appearing to be "Dean Smith", written over a horizontal line.

